

DOCUMENTA MADRID 2023 - FESTIVAL RULES AND REGULATIONS

The Madrid City Council, through the municipal corporate entity Madrid Destino, Cultura, Turismo y Negocio S.A., is organising the 20th edition of the International Film Festival DOCUMENTA MADRID 2023, a festival focused on contemporary film, with a special interest in projects with new aesthetics, films inspired by diverse forms of non-fiction, and that explore audiovisual forms regardless of their definition, duration, genre or category.

DOCUMENTA MADRID is an annual international meeting point for creators, professionals and the public to whom their films are directed.

The format of the 20th edition of DOCUMENTA MADRID, which will take place from 3 to 7 May 2023, will be exclusively on-site.

1.- ANNOUNCED SECTIONS AND AWARDS.

SECTIONS

A) INTERNATIONAL COMPETITION

Internationally or nationally produced or co-produced films not screened in Madrid. The films, with no limit as to their length, will compete for two awards:

- Jury award for best film, endowed with €10,000.
- Fugas award, for innovation and willingness to cross borders, endowed with €5,000.

The jury may award a maximum of one special mention, endowed with a diploma. The awards and the special mentions may not be awarded ex aequo.

B) NATIONAL COMPETITION

Films produced or co-produced in Spain, and works by Spanish directors that have not been screened in Madrid. The films, with no limit as to their length, will compete for three awards:

- Jury award for best film, endowed with €10,000.
- Fugas award, for innovation and willingness to cross borders, endowed with €5,000.
- Best film award, conferred by the Cinezeta Youth Jury endowed with a diploma.

The jury may award a maximum of one special mention, endowed with a diploma. The awards and the special mentions may not be awarded ex aequo.

C) CORTE FINAL

Films produced or co-produced in Spain that are at an advanced stage of editing, have finished shooting or are in their final phase, and that also have an edited version that meets the conditions of these rules and regulations. Directors of Spanish nationality may participate in this call even though they do not have a production company in Spain.

- Corte Final Award, endowed with €4,000.

The jury may award a maximum of one special mention, endowed with a diploma. The awards and the special mentions may not be awarded ex aequo.

The first screening in Madrid of the winning film will take place in Cineteca Madrid, either within the centre's own programme or as part of the Documenta Madrid festival.



AUDIENCE AWARDS

Films competing in the National and International competitions will also be eligible for the Audience Awards. These will be awarded on the basis of votes cast by the audience after the films have been screened.

- Cineteca Madrid Audience Award - International Competition, endowed with €1,000.
- Cineteca Madrid Audience Award - National Competition, endowed with €1,000.

None of the awards may be declared null and void or awarded *ex aequo*.

2- REQUIREMENTS FOR PARTICIPATION.

Anyone interested in participating can register their films free of charge through the Festival website (www.documentamadrid.com) until 11:59pm (Spanish peninsular time) on 19 February 2023.

- INTERNATIONAL COMPETITION AND NATIONAL COMPETITION

Any producer and/or director, any natural or legal person who hold the rights to the works and have previously undergone the selection process, may participate in any of the competitive sections.

All the works which are submitted to the competitive sections must have been completed after 1 January 2022.

Films participating in the International Competition and in the National Competition must not have been screened in the Community of Madrid, released in cinemas, sold in Spain, broadcast by any national, regional or local television channel, VOD platform or any other online medium, prior to the dates on which the festival takes place.

The Festival reserves the right to give preference to those films that are being premiered in Spain.

The works will be presented in their original language. If the original language of the film is neither Spanish nor English, subtitles must be provided in one or other of these languages via the viewing link.

Participants must fill in the COMPETITIVE SECTIONS entry form which is available on the festival's website. Doing so implies acceptance of the rules and regulations of this call for entries. The entry form is the same for all applicants; the selection committee will decide in which category each selected work will compete.

- CORTE FINAL

Any natural or legal person who submits a film produced or co-produced in Spain that is at an advanced stage of editing, or whose shooting has already been completed or is in its final phase, may participate. Submitted films must be between 50 and 120 minutes long.

Directors of Spanish nationality may also participate in this call even though they do not have a production company in Spain.

Required documentation:

- The entry form for Corte Final call, duly filled in, which implies acceptance of the rules and regulations of this call.
- The entry form shall include a link to a working copy or to the first final cut of the film. If the original language of the film is not Spanish, Spanish subtitles must be provided. We can only accept links to password-protected videos or to private-mode videos uploaded to an online platform. No material that the public can access over the Internet will be accepted.
- Please provide a dossier that must necessarily contain the following: title, synopsis, approximate length, credits, biography and filmography of the participants (director and, as the case may be, producer), notes of intent, cover letter, project budget, current stage of the project, current production needs, links to previous works. All the aforementioned documentation should be attached to the same registration form in a single PDF document containing no more than 10 pages and weighing no more than 3 mb.

The festival's selection committee shall shortlist no more than four projects for the final. Once these films have been screened in the cinema, the applicants shall defend them, in person, before the jury at Cineteca Madrid. Facilities in Madrid, during the course of the festival. These screenings will not be open to the general public.

3.- SELECTION PROCEDURE.

The Festival Management appointed by Madrid Destino will have a committee made up by a group of professionals and experts who will watch the works received and make the selection for this edition. These individuals, in their capacity as the Selection Committee, will be responsible for deciding which films are to form part of the Festival programme, as well as choosing the sections in which each of the selected works will compete, or if they will be programmed out of competition, as well as the projects that will form part of the Corte Final section.

No one who has an interest in the production or exploitation of the films presented in this contest may form part of the Selection Committee.

At the end of the selection process, the Festival will notify its decision by email to those selected. Once their participation has been confirmed, the Festival will publish the list of selected films on its web page (www.documentamadrid.com).

Once the inclusion of a film has been communicated to the public, it may not be unilaterally withdrawn from the programme.

The participation of a film in the Festival may not be disclosed until the Festival has publicly and officially announced said participation.

4.- REGISTRATION PROCESS

The deadline for registering works put forward for any of the Festival's sections is 19 February 2023.

Said registration will be made exclusively online through the official Festival website (www.documentamadrid.com).

Participating films must submit a viewing link with Spanish and/or English subtitles, with the download option enabled. The password for the viewing link must remain enabled until the end of the Festival.

DVD or other physical formats will not be accepted.

5.- REQUIREMENTS FOR THE SELECTED FILMS.

The deadline for submission of screening copies of the selected films and their promotional materials will be 05 April 2023. The participants must pay for any shipping costs.

The projection formats accepted by the Festival will be DCP or a high-definition digital file (mp4, Mov, H264).

All those selected for the competition must necessarily send a screening copy with English subtitles, if that is not its original language, and the list of dialogues in Spanish or English.

In addition to the screening copy, those selected must send an identical copy, with the same subtitling, in H264 format, which will serve as a backup.

If necessary, the Festival will commission the subtitling of the films into Spanish. The company or person who carries out this work will hold the rights to these subtitles (outside the scope of Madrid Destino and the festival), and will be free to assign or sell them directly to the owner of the rights to the film.

Those selected will send a digital file or a link with the option to download 3 minutes of their film for promotional purposes.

The participants authorise Madrid Destino to use these extracts of the films for reproduction purposes and to communicate them to the public in any media in order to promote the Festival. Furthermore, Madrid Destino may use photographs and audiovisual images of the films and of the directors, sent by the owners of the films or by the representatives of those who hold the intellectual property rights over them, to promote the Festival, as well as for the future creation of the Festival catalogue. Under no circumstances may these be used for commercial purposes. This assignment is made for the maximum time established in the Intellectual Property Law until it enters the public domain and for all media, formats and territories. The sending of such an extract implies acceptance of all these conditions.

The Festival organisers will inform the owners of the films or by the representatives of those who hold the intellectual property rights over them if they find any irregularities in the copy, and they reserve the right not to accept copies that, after they have been checked by the Festival's technical department, turn out to be unsuitable for screening.

Copies in DCP files may be collected by their authors or returned by post by the Festival organisers to the address given in the registration form.

Works selected to participate in the National Competition will receive €350 from the festival; works selected for the International Competition will receive €500, and projects shortlisted for Corte Final will receive €350. These amounts will be subject to the corresponding withholdings and taxes.

6.- COMPOSITION AND PERFORMANCE OF THE JURY.

At the behest of the Artistic Direction of Cineteca Madrid, Madrid Destino shall appoint the members of the jury who shall be professionals working in the film, artistic and cultural world, with the exception of the Cinezeta youth jury whose members shall be all those selected during the 6th Cinezeta call for entries: Young Programmers.

The appointed members will form the following Juries:

- Jury of the International Competition, made up of 3 members.
- Jury of the National Competition, made up of 3 members.
- The Final Cut Jury, made up of 3 members.
- The Cinezeta Youth Jury, made up of the members of the 2022-2023 edition of the Cinezeta programme: Young Programmers.

A holder of a law diploma or degree belonging to Madrid Destino will act as a secretary with the right to speak but not to vote and will draw up the minutes of the jury's deliberations. The body responsible for appointing the members of the jury is the Madrid Destino Contracting Body.

The deliberations of the jury must be confidential and their agreements must be reached by a simple majority of its members.

Depending on the circumstances at the time of the Festival, the meetings of the jury may be either telematic or in person.

The decision as to the winners of each of the awards that make up the Festival will be communicated during the closing ceremony of the Documenta Madrid Festival (on 07 May 2023) and published on the Festival website.

The decisions of the juries are final.

None of the awards or mentions may be declared null and void or awarded *ex aequo*.

The rules governing the jury are those set out in the established document and, in all matters not covered therein, it shall be governed by the rules established for collegiate bodies by Law 40/2015 of 1 October 2015 on the Legal Regime of the Public Sector.

By way of exception, the participation of the members of the jury for the National, International and Corte Final competitions in this call, external to Madrid Destino, will be remunerated with the sum of ONE HUNDRED EUROS (€100), to which the legally required withholdings will be applied. In addition, travel and accommodation expenses will be paid to those travelling from outside Madrid. This last paragraph does not apply to the Cinezeta Youth Jury, whose members are specified in its own rules and procedures.

7.- GRANTING OF AWARDS.

Once the corresponding Juries have been duly convened, they will issue their decision, which will be reflected in the minutes that they will sign for this purpose; the interested party will be notified so that within a deadline of 30 calendar days, counted from the day following the one on which they receive the notification, they may communicate their acceptance of the proposed award and provide the documentation that is required in these rules and procedures. In this regard, it is hereby announced that the final granting of the awards will only take place if the selected persons meet all the legal requirements and those stipulated in the call for tender for this edition, including the submission of the documents included in these rules and regulations. All of these requisites are considered necessary to be eligible for the awards.

Required documentation:

If the award winners are natural persons:

1. Declaration of acceptance of the award obtained.
2. The winner(s) valid National ID (DNI) card, passport or equivalent.
3. If they are represented by a proxy, a document accrediting this (notarised power of attorney).
4. An affidavit, or failing that, a certificate issued by the Registrar or corresponding authority substantiating that the recipients of the Award hold the rights to the award-winning film.
5. Bank ownership certificate.
6. For those whose official tax residence is not in Spain, an official tax residence certificate. Participants whose tax residence is not in Spanish territory must submit a tax residence certificate issued by the competent authorities in their country of residence, providing there is a bilateral agreement between the country of origin and Spain, and an affidavit stating that they are up to date in their obligations to the Spanish authorities insofar as their tax and social security obligations are concerned, if any. Otherwise, the corresponding non-resident withholding will have to be applied.
7. An affidavit stating that you are not affected by any of the circumstances described in Article 71 of the Law on Public Sector Contracts approved by Law 9/2017 of 8 November, and in the case of films of Spanish nationality that you are up to date with your tax obligations to the State Tax Administration Agency and your social security obligations to the General Treasury of the Social Security.
8. Bank details to allow payment by bank transfer.

If the award winners are legal entities, in addition to the above documents, they must provide:

9. Copy of deed of incorporation of the entity or equivalent document from the country of origin.
10. Copy of the power of attorney or appointment of the signatory, in which it is stated that he or she represents the legal entity, or an equivalent document from the country of origin.
11. The Tax ID (NIF) card of the legal entity or an equivalent document from the country of origin.

Once 30 calendar days have elapsed from acceptance of the award and once the required documentation has been submitted, Madrid Destino will process the award and the notification to the winners.

8.- FORM OF PAYMENT.

The cash prizes specified in the published rules and procedures of the DOCUMENTA MADRID 2023 Festival will be awarded to the director, production company or distributor who has entered the film in the festival.

The awards will be paid by bank transfer to the account indicated by the winners, in accordance with the payment protocols of Madrid Destino, upon presentation of an invoice. The amount of the awards will be subject to the corresponding withholdings and taxes, in accordance with prevailing legislation.

The winning film of Corte Final competition must include in its credits the logos of Documenta Madrid and Cineteca Madrid, together with this text: "Winning film of Corte Final Award - Documenta Madrid 2023". The inclusion of these logos must be validated by a designated representative of Cineteca Madrid. The première and first screening of the film in Madrid will take place in Cineteca Madrid, either within the centre's own programme or as part of the Documenta Madrid festival.

9.- FESTIVAL PROGRAMME.

The organisers of the Festival will establish the order and the date of screening of each selected film, reserving the right to screen it during the dates of the Festival, in any of its venues, in accordance with the Festival programme.

10.- INFORMATION CLAUSE ON THE PROCESSING OF PERSONAL DATA

Madrid Destino Cultura Turismo y Negocio, S.A., holder of Corporate Tax Code (CIF) A-84073105 and with registered office at Conde Duque 9- 11, (C.P. 28015) Madrid, pursuant to prevailing legislation governing personal data protection, hereby informs data subjects that the data furnished will be included in a personal data file with the following information:



Data controller: Madrid Destino Cultura Turismo y Negocio, S.A. (hereinafter, Madrid Destino), with Tax ID (CIF) no. A-84073105 and with registered address in Madrid, Calle Conde Duque 9- 11, C.P. 28015.

Data Protection Officer: dpd@madrid-destino.com.

Purposes: To manage the applications to participate in the different sections of the call for the 18th International Film Festival DOCUMENTA MADRID 2023 and to select the winners of the said sections, including the management of their files, compliance with tax, invoicing, transparency and control obligations.

Storage period: It will be limited to the period that is necessary for the registration, the selection of the winners, the management of the payment of the awards and, in any case, in a situation of deadlock during the prescription periods for civil, criminal, administrative or any other kind of action that may derive from the activity of the service provided.

Recipients: The Tax Agency and other public bodies, in compliance with tax, transparency and control obligations; financial entities for management of collections and payments; and legal authorities. Transparency obligations require MADRID DESTINO to publish a list of all of the contracts it enters into on the electronic office, stating the signatories, the purpose of the contract, its term, any modifications made, the parties obliged to perform the services and, where applicable, the agreed financial obligations.

Lawful basis: Consent of the data subject and/or the performance of obligational commitments assumed pursuant to the rules and regulations of this call for DOCUMENTA MADRID 2023.

Rights: Exercise of rights to access, rectification, erasure, data portability and restriction on processing or objection may be exercised by sending an email to dpd@madrid-destino.com, with the subject DOCUMENTA MADRID 2023. The person making the request must identify themselves using their official ID document. You may also file a complaint with the Spanish Data Protection Agency (www.aepd.es).

11.- AWARD WINNERS' IMAGE RIGHTS.

The award winners agree that their image may be captured in photographs and video taken in relation to the collection of the prize at the closing gala of the 19th edition of Documenta Madrid, in order to guarantee the peaceful use thereof to Madrid Destino for the dissemination of information or to promote the programme and its cultural activity, through the web pages of the cultural centres in which that activity is carried out, and to edit brochures, videos or catalogues compiling or promoting the activity of Madrid Destino, albeit without any commercial use being made of such material, under any circumstances, all the above for the maximum amount of time allowed by current legislation and for all national territories and media.

All of this with provisos and limitation on uses and applications that infringe the right to honour in the terms set out in Organic Law 1/1982 of 5 May on the Civil Protection of the Right to Honour, to Personal and Family Privacy and to One's Own Image.

Any other use outside the above scope is expressly excluded from this authorisation.

12.- ACCEPTANCE OF THE CONDITIONS OF THE CALL

By submitting the duly signed participation form, the signatory confirms his or her participation in this call; doing so implies the candidates' acceptance of all the terms and conditions thereof as well as the transfer of reproduction and public communication rights to the films submitted to the competition so that they may be screened during the festival. Any issue not foreseen in the terms and conditions will be resolved by Madrid Destino upon receipt of a proposal from the Festival.

Failure to comply with any of the requirements of this call will result in the participant being excluded from this contest.

In the event of any doubts or discrepancies in the interpretation of any of these rules, the Festival organisers will make an interpretation in accordance with the spirit and purpose for which this contest has been created.

The rules of this contest will be available during the period in which it is in force in the pages in which the Festival is disseminated.



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13.- CONFLICT RESOLUTION.

To resolve any issue or dispute arising out of the call, please write to Madrid Destino so that both parties may reach an amicable resolution.

Were such amicable settlement not to be reached, the parties, expressly waiving their own jurisdiction, submit themselves to the Courts and Tribunals of the capital city of Madrid.

Madrid, 23 January 2023.